



Dear Provider,

The [June 2024 Provider Bulletin](#) addressed important updates regarding community providers in a school setting. It included a [letter](#) clarifying and updating guidance from the Department of Health Care Policy & Financing (the Department) on community providers billing Health First Colorado (Colorado's Medicaid program) for services rendered in the school setting. With that clarification from federal partners, community providers may now bill Health First Colorado for services provided to children during school hours at school.

The claim payment system has been updated to allow for services to be provided to children during school hours using Place of Service (POS) code 03 (school). Professional claims submitted with dates of services on and after May 1, 2024, using POS code 03 (school), will automatically be reprocessed. Institutional claims are not affected by this update because they do not use the POS field.

The following requirements must be met for community providers to bill fee-for-service for care provided to children in a school setting:

1. Any service that is billed fee-for-service by an outside provider and requires prior authorization must have a current, approved Prior Authorization Request (PAR) in place for the services provided in POS code 03 and all services must be billed according to the approved PAR.
 2. Refer to the appropriate benefit [Billing Manual](#) with questions about provider types, covered services and codes.
 3. In accordance with [House Bill \(HB\) 22-1260](#), outside providers must follow the school district policy that went into effect on July 1, 2023, regarding care ordered by qualified providers for medically necessary treatment. According to the legislation, a school district's policy must address the process in which a private health care specialist may observe the student in the school setting, collaborate with instructional personnel in the school setting, and provide medically necessary treatment in the school setting as well as the student's right to appeal.
 4. Any provider not contracted or employed by the public school district may not be on the School Health Services (SHS) program time study roster.
 5. Community providers may only bill fee-for-service and not be a part of the school district claiming under the SHS program.
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6. Services that fall under the SHS program are carved out of any maximums of the child's benefit.
7. A safe and secure environment must be provided for the student receiving the service, as well as for all students.

Contact the [Provider Services Call Center](#) with any billing questions.

Contact the Program Administrator Olga Gintchin at Olga.Gintchin@state.co.us or the Special Financing Deputy Division Director Shannon Huska at Shannon.Huska@state.co.us for any SHS program questions.

Thank you,

Department of Health Care Policy & Financing
