



COLORADO
Department of Health Care
Policy & Financing

Dear Home and Community Based Services Provider,

Effective for dates of service beginning July 1, 2023, a rate increase for some Home and Community Based Services (HCBS) providers when rendering services in Denver county was approved by the Colorado General Assembly to address the increased Denver County minimum wage. The Department of Health Care Policy & Financing (the Department) is working with the fiscal agent to make the necessary system changes to reimburse claims accordingly.

Additional communications will be sent with updates regarding the status as soon as they become available.

An interim process has been developed. Please review the billing instructions below for this interim time period.

Interim Process for Providers who bill on a “claim by claim basis” in the [Provider Web Portal](#)

- Services rendered outside of Denver County should be billed at the Standard Fee Schedule Rate; there is no change to how services are billed.
 - Services rendered within Denver County should be billed at the Denver County Rate.
 - Bill services rendered only in Denver County on a separate claim from services provided outside of Denver County.
 - On claims that include services billed at the Denver County Rate, submit with the procedure code T2034 on any line of the claim and bill at \$0.00.
 - On claims that include services billed at the Denver County Rate, please also add the valid Denver zip code of the service location to the claim 'Note' field
 - The note field is found on the bottom of page one (1) in the Provider Portal:
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The screenshot shows a web-based claim form. At the top, there is a 'Taxonomy' dropdown menu. Below it, the 'Member Information' section contains fields for Member ID (2321042), Last Name (DEPT), First Name (ZEROFORTYTWO), Birth Date (09/27/1980), Address, City, State (dropdown), and Zip Code. The 'Claim Information' section includes Date Type (dropdown), Date of Current (dropdown), Accident Related Reason (dropdown), Patient Number (1234), Transport Certification (radio buttons for Yes/No, with No selected), Previous Claim ICN, a Note field (highlighted in yellow with the text 'ZIP CODE GOES HERE'), and a checkbox for 'Does the provider have a signature on file?' (Yes/No, with Yes selected). There is also an 'Include Other Insurance' checkbox and a 'Total Charged Amount' of \$0.00. At the bottom right are 'Continue' and 'Cancel' buttons. The footer shows 'R05.00.351' and a 'Privacy Notice' link.

- Do not submit a Zip Code in the Notes Field or submit procedure code T2034 for claims that do NOT include services billed at the Denver County Rate. Bill at the rate listed on the fee schedule.

Interim Process for Providers who bill using batch billing processes

- Services rendered outside of Denver County should be billed at the Standard Fee Schedule Rate.
- Services rendered within Denver County should be billed at the Denver County Rate.
- Please bill services rendered only in Denver County on a separate claim from services provided outside of Denver County.
- On claims that include services billed at the Denver County Rate, submit with the procedure code T2034 on any line and bill at \$0.00.
- On claims that include services billed at the Denver County Rate, please also add the Denver zip code of the service location to the claim 'Note' field:
 - Loop 2300/Segment NTE

Alternative Care Facility (ACF) and (SLP) providers do not need to add procedure code T2034 as the Denver Rates are accounted for on impacted HCBS Prior Authorizations.

For services such as transportation that may begin in one Zip code and end in another, providers should bill the rate allowable in the Zip code where the service ends or terminates.

- If a provider picks up a member in Lakewood and drops that member off in Denver, the provider should bill the Denver County rate

A complete list of services eligible for Denver County Rates can be found on the HCBS Rates Schedule, accessible via the [fee schedule web page](#) on the Department's website.

Affected services:

- Adult Day Services
- Alternative Care Facility (ACF)
- Children's Residential Habilitation Program Foster Home and Group Home (CHRP)
- Community Connector
- Consumer Directed Attendant Support Services (CDASS) - Personal Care,
- Homemaker, Health Maintenance Activities
- Group Residential Service and Supports (GRSS)
- Homemaker
- In-Home Support Services (IHSS) - Personal Care, Homemaker, Health Maintenance Activities
- Individual Residential Service and Supports (IRSS)
- Mentorship
- Non-Medical Transportation (NMT) (drop off location is considered place of location)
- Personal Care
- Prevocational Services
- Specialized Habilitation
- Supported Community Connections
- Supported Employment
- Supported Living Program (SLP)
- Transitional Living Program (TLP)

Contact the [Provider Services Call Center](#) with questions related to billing.

Contact HCPH_HCBS_Questions@state.co.us with questions regarding policy.

Thank you,

Department of Health Care Policy & Financing
