



**COLORADO**  
Department of Health Care  
Policy & Financing

## **BUS Update Memorandum**

TO: All BUS Users  
FROM: Rhonda Johnson - BUS Administrator  
DATE: October 18, 2019  
RE: Service Plan Assessment Certification Dates Update in the BUS

### **What is changing?**

On October 23, 2019, when creating a new service plan, Case Management Agencies (CMAs) will be able to select Assessment Certification dates for clients regardless of which CMA entered the client's ULTC-100.2 Assessment.

### **Why is this change being made?**

Currently, when creating a new service plan, a CMA may only select Assessment Certification dates that are established by a ULTC-100.2 that has been entered by that same CMA. State regulations now allow separate agencies to complete eligibility and targeted case management functions. A CMA entering the service plan must have the option to select an Assessment Certification date span that may have been created by a separate agency. This update will streamline the service planning process and eliminate need for the creation of a new ULTC 100.2 Assessment by the receiving CMA.

Service Plan Information Page in the BUS:

Client - Service Plan - Tapioca G Pudding - \*\*\*-\*\*-6789


**Long Term Care Service Planning Information**

**Service Plan Number:** 6

**Service Plan Type:\***

- 6 Month Review
- CCT Certification Extension
- Deinstitutionalization (DI)
- Reverse Deinstitutionalization
- Revision

**Staffing Date:\***

 (mm/dd/yyyy)

**Select Assessment Certification:\***

---Select One---
6 Month Review - Certification Start: 07/01/2019 End: 06/30/2020 Auth: 07/01/2019 Program: HCBS-EBD
DI - Certification Start: 05/19/2015 End: 11/25/2015 Auth: 07/23/2015 Program: HCBS-BI,LTHH

If you have any questions about this change to the Service Plan Information page in the BUS, please contact:

BUS Administrator, Rhonda Johnson, [Rhondab.Johnson@state.co.us](mailto:Rhondab.Johnson@state.co.us)