



COLORADO
Department of Health Care
Policy & Financing

BUS Update Memorandum

TO: All BUS Users
FROM: Terry Burnham - BUS Administrator
DATE: June 8, 2018
RE: BUS Upgrade and New URL

What has changed?

In recent weeks, the Governor's Office of Information Technology has been working on a system upgrade for the BUS. This upgrade will improve system security and stability and be completed over the weekend of June 15th - June 17th, 2018.

Upgrade Completion Timeline

Friday June 15th, at 3:00pm, the BUS will be made unavailable to all users. Please ensure you are logged out of the BUS by 3:00pm. If you are still working in the BUS at 3:00pm, you will be automatically logged out and any unsaved work will be lost. It will not be possible to retrieve any unsaved work.

Saturday June 16th - Sunday June 17th, the BUS will be migrated to a new location and subject to system testing and verification. The BUS will be unavailable to users at this time.

Monday June 18th, the BUS will be made available to all users, using their existing BUS username and password, via a new URL (below).

<https://hcltc.hcpf.state.co.us/bus/loginpagenew.cfm>

Please do not use this URL to access the BUS before Monday June 18th. On Monday June 18th, if you click on the old BUS URL you will automatically be redirected to the new BUS log in page. The upgraded BUS will look almost identical to the old BUS and all content and functionality will remain the same.

Upgrade Questions or Issues?

If you experience any problem using the new URL or discover any issues with your client records in the upgraded BUS, please submit a BUS tracker or email Rhonda Johnson.

If you have any questions about this BUS change, please contact:

BUS Business Analyst - Rhonda Johnson, rhondab.johnson@state.co.us

Or

BUS Administrator - Terry Burnham, terry.burnham@state.co.us