

Adult IDD Waiver Redesign
Description of Stakeholder Engagement Elements
Agreed Upon to Date
April 22, 2019

Measuring Consensus:

To obtain stakeholder input on IDD Waiver Redesign, the Department will measure the level of consensus (agreement) among stakeholders in meetings, on a given proposal/idea/request, by asking "Who in the meeting cannot live with this option being implemented?" On a given issue, the Department will measure consensus on as many proposals put forward by stakeholders.

Transparency and Communications:

The Department commits to the following processes:

- Use a "Parking Lot" document at stakeholder meetings to capture items not on the agenda that will be dealt with at a later time
- Post meeting documents online on the Adult IDD Waiver Redesign webpage
- Maintain the online Change Log document
- Post online and make available at meetings a description of the work process used between the Co-chairs and the Department
- Issue quarterly updates on the progress of IDD WR work
- Post FAQ documents and other supporting materials online as needed
- Post online and place on agendas information for stakeholders on how to get involved, receive communications, and contact Co-chairs
- Maintain two Department staff to monitor communications from stakeholders on the stakeholder engagement process and policy questions

Stakeholder Note-Taking:

Stakeholder Meetings notes will be taken by stakeholders. The Department will distribute the finalized stakeholder notes to the IDD WR communications list and post online, indicating these are stakeholder notes.