

School Health Services Program

Department of Health Care Policy and Financing
and
Colorado Department of Education

Program Updates
Annual Training 2024

Olga Gintchin
Department of Health Care Policy and Financing

Tyler Marsh
Colorado Department of Education



COLORADO
School Health Services Program

Acronyms

Acronym	Full Name
ATN	Application Tracking Number
BOCES	Boards of Cooperative Education Services
CDE	Colorado Department of Education
CMS	Centers for Medicare and Medicaid Services
FAQs	Frequently Asked Questions
FY	Fiscal Year
HCPF	Department of Health Care Policy and Financing
IEP	Individual Education Program
IFSP	Individualized Family Services Plan
LSP	Local Services Plan
NAME	National Alliance for Medicaid in Education
NPI	National Provider Identifier



Acronyms Cont.

NPI	National Provider Identifier
OPR	Ordering, Prescribing, and Referring
PACAP	Public Assistance Cost Allocation Plan
PCG	Public Consulting Group
PHE	Public Health Emergency
SB	Senate Bill
SHS	School Health Services
SPA	State Plan Amendment
TAC	Technical Assistance Center



Agenda

Department of Health Care Policy and Financing (HCPF)

- New CMS Guidance
- Senate Bill (SB) 23-174
- Community Providers in Schools
- NPI OPR resources
- Revalidation resources
- SHS Stakeholder Program
- New coordinator mentorship
- NAME Conference
- Program Resources
- Outreach resources

Colorado Department of Education (CDE)

- Local Services Plan
- Reimbursement Spending Report
- Parental Consent
- FAQs & Reminders

HCPF Updates



COLORADO

School Health Services Program

CMS Comprehensive Guide

- Delivering Services in School Based Settings: A Comprehensive Guide to Medicaid Services and Administrative Claiming issued May 18, 2023
- Participants will be notified prior to any program changes
- Review and direct questions to HCPF
- No anticipated changes around direct service billing

Colorado already has:

- 1/12 Interim Payments
- Free Care
- Expanded provider qualifications

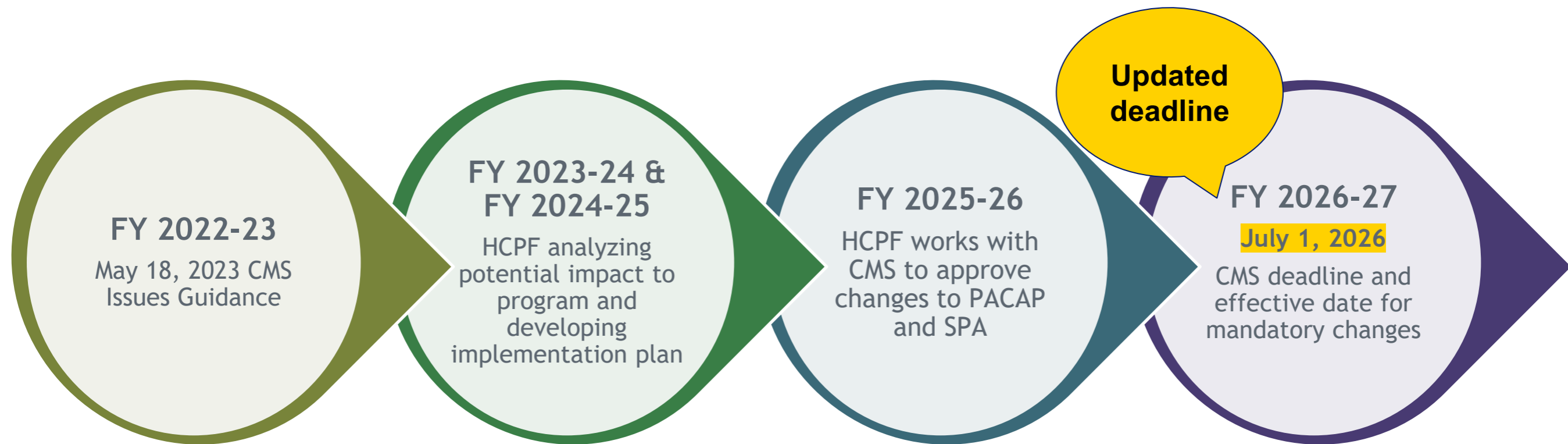
Currently analyzing:

- Potential impact of bus aides not qualifying specialized transportation
- Potential time study impact of fewer moments and longer time study



CMS Comprehensive Guide

Timeline



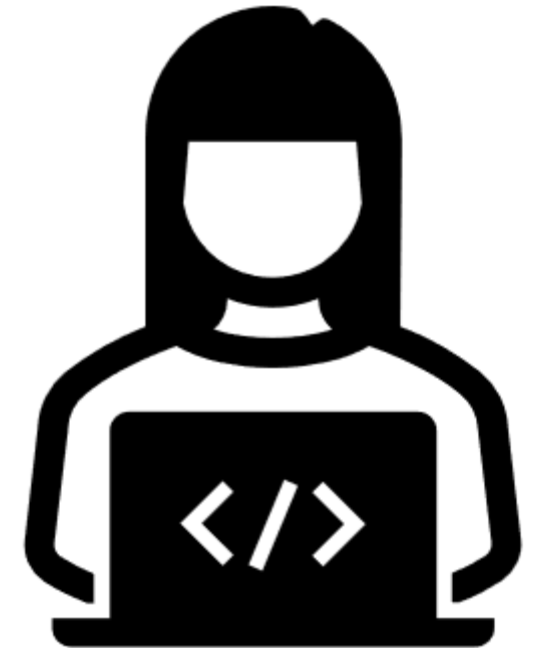
The SHS program will operate according to current rules and regulations in the program manual until changes have been approved by CMS.



CMS Comprehensive Guide

Resources

- HCPF, CDE, and PCG remain first points of contact and will communicate program changes
- Established CMS Technical Assistance Center (TAC)
- School Based Services program structure and stages of implementation vary from state to state
- Live and recorded webinars featuring Colorado and other states
- FAQs



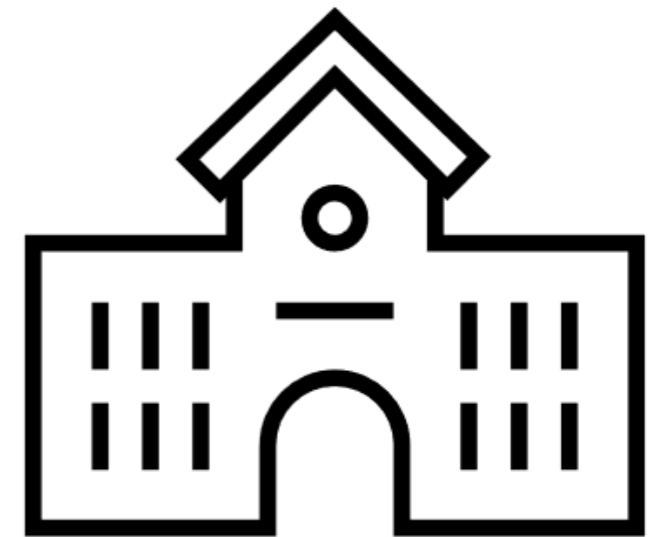
Senate Bill (SB) 23-174

- Required certain behavioral health services procedure codes added starting July 1, 2024
- Available for qualified Psychology, Counseling, and Social Work providers
- Billing and program manuals have been updated
- Fee for service claims are paid at \$0



Community Providers in Schools

- Clarification from federal partners
- Community providers can bill fee for service in schools
- Still has to be approved by the school district/BOCES
- [Read letter for full details](#)
- Providers not allowed to bill both fee for service and SHS
- Community providers can't be on any time studies, regardless if they are providing services at a different district/BOCES



National Provider Identifier (NPI) Requirement

Physical Therapy (PT), Occupational Therapy (OT), and Speech, Language, and Hearing Services July 1, 2024 or later must have a valid NPI in the ordering, prescribing, and referring (OPR) field

- District/BOCES NPI is no longer valid in the OPR field
 - Services with invalid OPR NPIs will be denied
- Reminders:
- 120-day timely filing requirement
 - Service documentation is required for providers to be on your direct service staff pool list
 - CMS compliance requirement



<https://hcpf.colorado.gov/opr-claims>



National Provider Identifier (NPI) Requirement – Tips

Step by step directions and FAQs are included in the [NPI OPR Guide](#)

Use Gainwell provider call center or portal to see if provider is enrolled and/or troubleshoot

Contact Olga directly with an Application Tracking Number (ATN) and details of unresolved issue to escalate or for general questions

Use NPI after steps are completed to correct issues within timely filing period

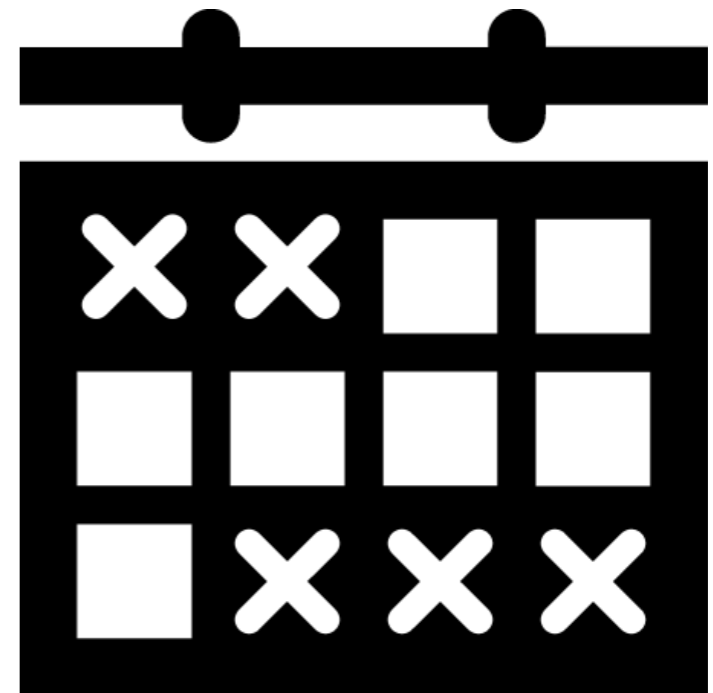
Monitor claims in Interchange to ensure program compliance

Claims with invalid OPR NPIs will be denied



Revalidation resources

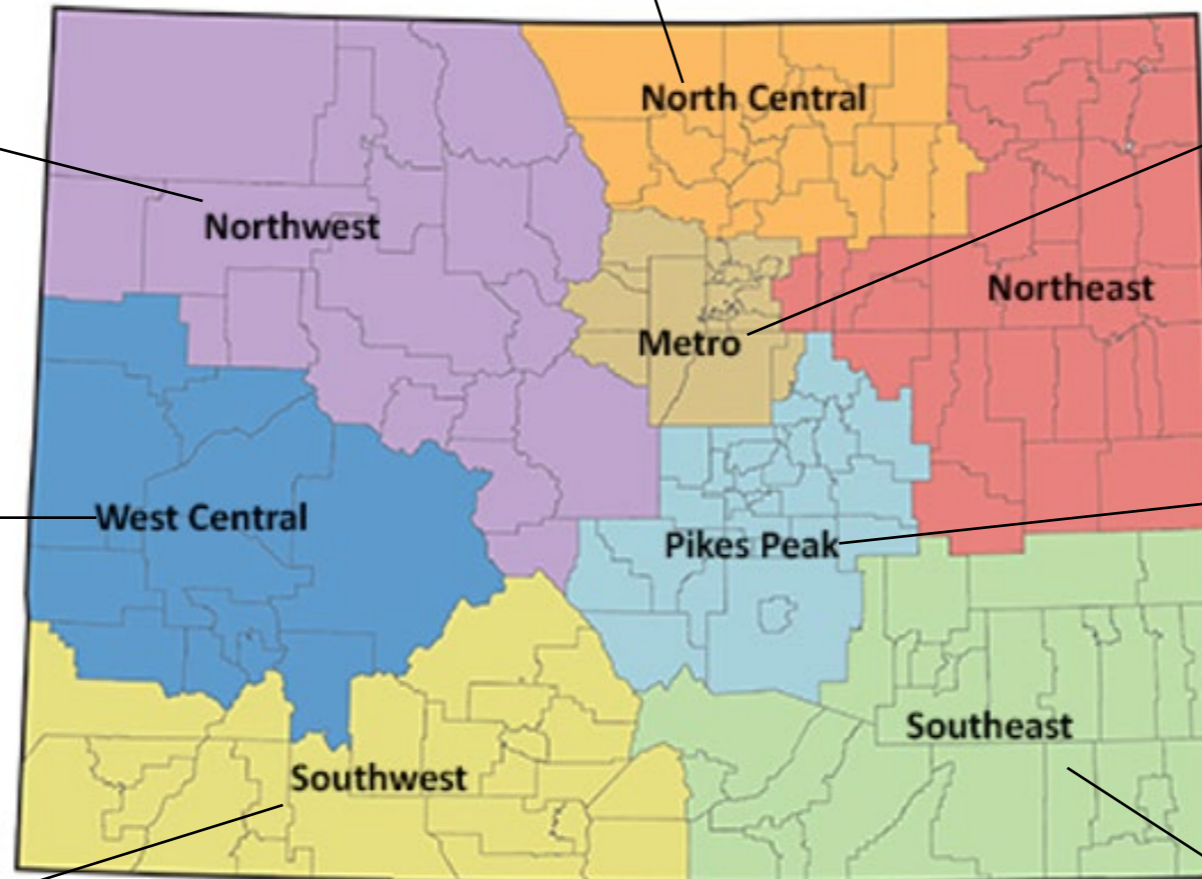
- Special Provider Bulletin emailed June 17, 2024 includes resources for:
 - Individual NPI OPR providers
 - District/BOCES revalidation
- [Revalidation website](#) includes:
 - Manual
 - FAQs
 - Quick Guides
 - Spreadsheet by provider type with revalidation dates by NPI and provider ID



SHS Program Stakeholders



Who is your Stakeholder?



Gary Galvin, Weld 6

Lynda Keeley, Cherry Creek
Marie LeBlanc, Englewood Schools
Nancy Bunjes, Adams 12

Eva Geske, Mesa County Valley
Traci Woofter, Ute Pass BOCES

Sheryl Pixley, El Paso 49
Leslie Burdekin, Pikes Peak BOCES
Michelle Camille, Pueblo School District

Eva Geske, Mesa County Valley

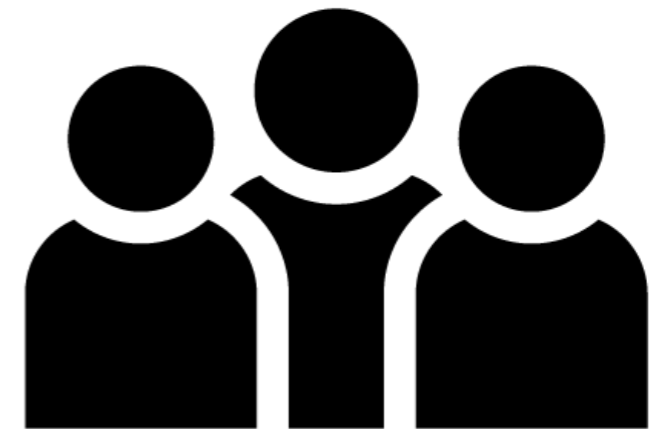
Marlee Hart,
Archuleta/Dolores/Montezuma-Cortez, San Juan BOCES

Community Partners
Aurora Ramsden, Frontline
Jason Ambrose, The Consortium
Joe Kinney, Kinney & Associates

Heidi Forward-Kraft, Canon City Schools

New Coordinator Mentorship

- Welcome email included resources, program contacts, and training links
- Monthly Sessions start in September, including:
 - Fellow new coordinators
 - A stakeholder representative
 - Representatives from CDE, HCPF, and PCG
- Sign-up email coming soon
- In-depth session during Mid-Year Training



National Alliance for Medicaid in Education (NAME)



- General sessions by federal partners, breakout sessions, and more
- NAME Leadership
- Colorado well represented
- Opportunity for more to attend this year

www.medicaidforeducation.org



Program Resources

New email address hcpf_schoolhealthservices@state.co.us

Office Hours

InterChange billing system

Contract with HCPF

Newsletters

Program Manual and Website



PHE Unwind Update

2024 HCPF Annual Stakeholder Webinar

We invite you to join Health Care Policy and Financing leaders for a webinar on **August 27 from 8-11a.m.** This event will review HCPF major initiatives for FY 2023-2024, priority initiatives for FY 2024-2025, and **public health emergency unwind insights** and opportunities going forward.

Registration and information:

[https://us02web.zoom.us/webinar/register/WN_yr1yodo2Tx
a10zITMSc-Mg#/registration](https://us02web.zoom.us/webinar/register/WN_yr1yodo2Tx
a10zITMSc-Mg#/registration)

Toolkit Materials to Support Ongoing Member Renewals

We appreciate your continued support in raising awareness about Health First Colorado (Colorado's Medicaid Program) and Child Health Plan *Plus* (CHP+) enrollment and ongoing eligibility reviews.

Materials in our toolkits can be used to increase awareness and help Keep Coloradans Covered:

- Print and/or email flyers reminding Health First Colorado and CHP+ members to [Prepare for and Take Action](#) when their eligibility is reviewed.

Raising Awareness of Medicaid Renewals

This half sheet flyer can be printed and handed out to help remind Health First Colorado or CHP+ members to prepare and take action when it's their time to renew

[Take Action Toolkit/flyers](#)

You can help [#KeepCOCovered](#)

Do You Have Medicaid or CHP+? Get Ready to Renew!



Update your contact information and sign up for notifications in the Health First Colorado app or your PEAK account.



When it's your time to renew, complete, sign and return your paperwork right away.



Return documentation through the Health First Colorado app, online at co.gov/PEAK, or by mail.



Need help? Scan the QR code to find your County Department of Human Services or visit hfcgo.com/renewals



What if I no longer qualify?

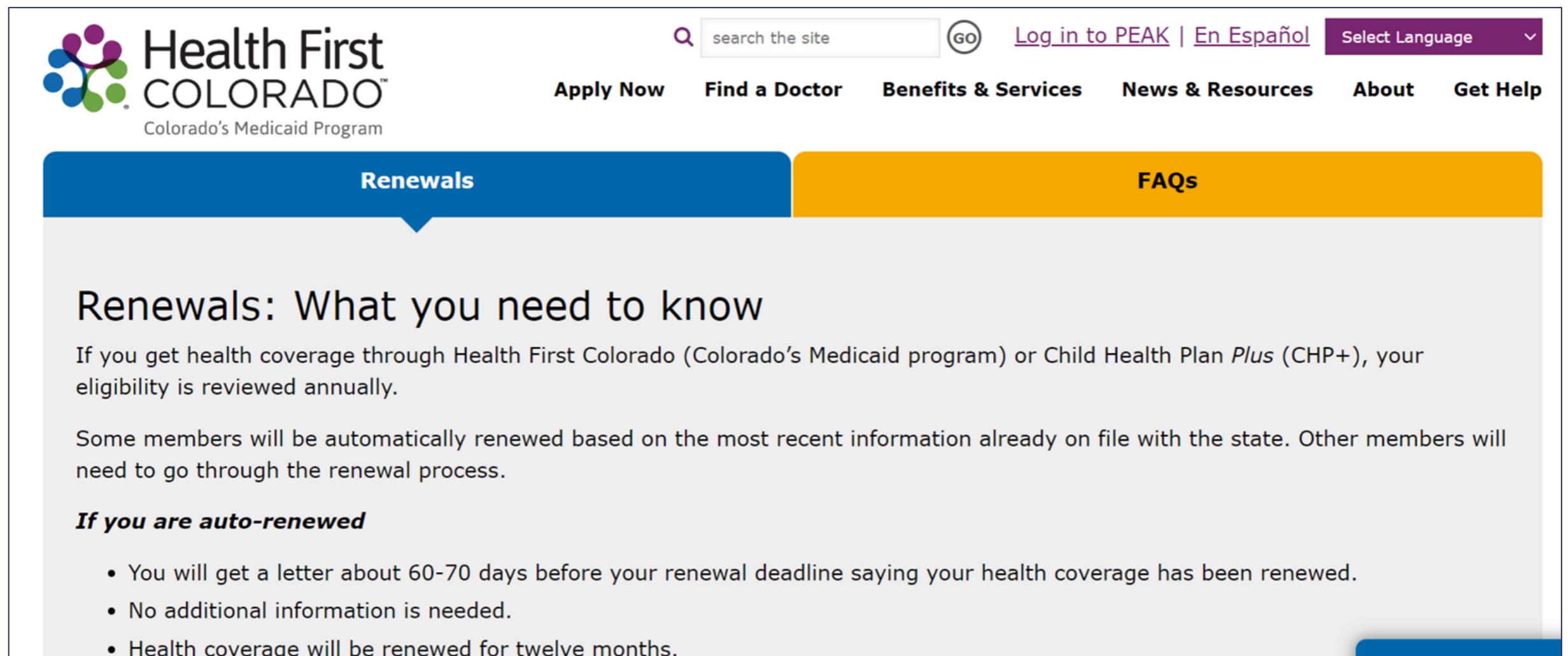
Other health coverage options include:

- Employer coverage, check with your employer to learn about options, rules and deadlines.
- Coverage through a family member's health insurance.
- Coverage through Connect for Health Colorado (Colorado's official health insurance marketplace).
- Coverage through Medicare, for people age 65 or older or people under 65 with certain disabilities.
- Coverage for active or former military, naval, or air service through Tricare (active) or VA (veterans).

If you have questions or need help visit hfcgo.com/options to learn more.

Health First Colorado Renewals Page

Existing members can learn more about renewals by visiting Health First Colorado's renewal webpage, available in [English](#) and [Spanish](#).



Health First COLORADO
Colorado's Medicaid Program

search the site [Log in to PEAK](#) | [En Español](#)

[Apply Now](#) [Find a Doctor](#) [Benefits & Services](#) [News & Resources](#) [About](#) [Get Help](#)

Renewals **FAQs**

Renewals: What you need to know

If you get health coverage through Health First Colorado (Colorado's Medicaid program) or Child Health Plan *Plus* (CHP+), your eligibility is reviewed annually.

Some members will be automatically renewed based on the most recent information already on file with the state. Other members will need to go through the renewal process.

If you are auto-renewed

- You will get a letter about 60-70 days before your renewal deadline saying your health coverage has been renewed.
- No additional information is needed.
- Health coverage will be renewed for twelve months.



**An extra hand
for parents with
their hands full**

Now, you have one less thing to worry about. Health First Colorado offers free or low-cost health insurance for kids and teens. Children can get regular check-ups, immunizations, doctor and dentist visits, hospital care, mental health services, prescriptions and more. Families of four earning up to nearly \$39,000 annually or more may qualify.

Go to **HealthFirstColorado.com**
or call **1-800-221-3943**
to learn more about affordable
health coverage for your family.

 
InsureKidsNow.gov

 **Health First
COLORADO**
Colorado's Medicaid Program

General Awareness About Kids Coverage

Flyers can be printed and handed out to alert parents about Health First Colorado health insurance coverage for their kids.

You can help [#KeepCOCovered](#)

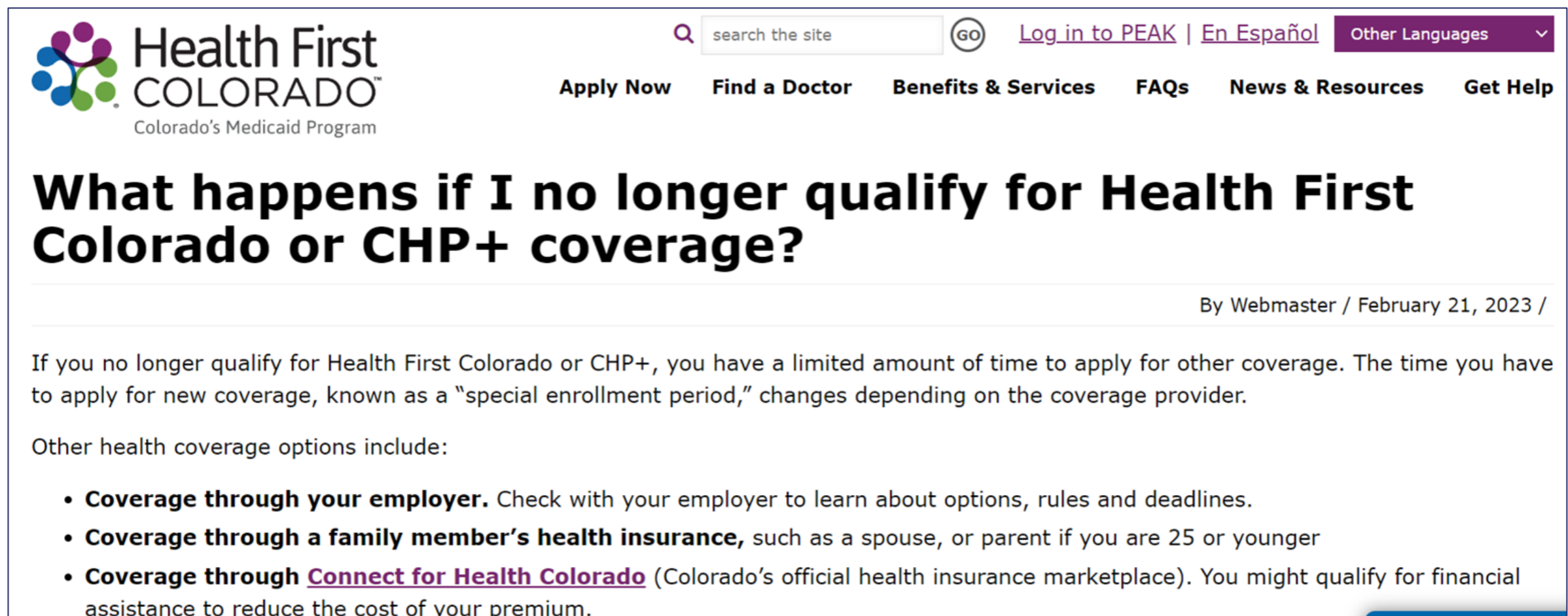
Appeals Resources

NEW English and Spanish Appeals videos, plus new web pages are now live on the Health First Colorado and HCPF websites!

- English Health First CO:
<https://www.healthfirstcolorado.com/appeals>
- Spanish Health First CO:
<https://www.healthfirstcolorado.com/es/apelaciones/>
- English HCPF:
<https://hcpf.colorado.gov/appeals#KeepingYourHealthCoverage>
- Spanish HCPF: <https://hcpf.colorado.gov/apelaciones>

You can help #KeepCOCovered

People who do not qualify for Health First Colorado or CHP+ can learn more about other health coverage options on the Health First Colorado webpage, available in [English](#) and [Spanish](#).



The screenshot shows the Health First Colorado website header with the logo, a search bar, and navigation links. The main content area features an article titled "What happens if I no longer qualify for Health First Colorado or CHP+ coverage?" by Webmaster, dated February 21, 2023. The article text explains that users have a limited time to apply for other coverage and lists three options: employer coverage, family member insurance, and Connect for Health Colorado.

Health First COLORADO™
Colorado's Medicaid Program

search the site GO [Log in to PEAK](#) | [En Español](#) Other Languages

[Apply Now](#) [Find a Doctor](#) [Benefits & Services](#) [FAQs](#) [News & Resources](#) [Get Help](#)

What happens if I no longer qualify for Health First Colorado or CHP+ coverage?

By Webmaster / February 21, 2023 /

If you no longer qualify for Health First Colorado or CHP+, you have a limited amount of time to apply for other coverage. The time you have to apply for new coverage, known as a "special enrollment period," changes depending on the coverage provider.

Other health coverage options include:

- **Coverage through your employer.** Check with your employer to learn about options, rules and deadlines.
- **Coverage through a family member's health insurance,** such as a spouse, or parent if you are 25 or younger
- **Coverage through [Connect for Health Colorado](#)** (Colorado's official health insurance marketplace). You might qualify for financial assistance to reduce the cost of your premium.

Colorado Department of Education (CDE)



COLORADO

School Health Services Program

New CDE Contact: Medicaid Coordinator



Tyler Marsh, MPH

- Passionate Civil Servant with over 20 years experience in Colorado Hospitals, Clinics, and Community Health fields.
 - Specialties: Medicaid, Clinical Workflows, Value-Based Payment Reform
- Master's Degree in Public Health: Systems and Policy
 - Bachelor's Political Science



CDE SHS Program Components

Local Services Plan (LSP)

- Informs CDE how Medicaid reimbursement dollars **WILL** be spent in a 5-year period.

Reimbursement Spending Report to CDE

- Informs CDE and HCPF how Medicaid reimbursement dollars **WERE** spent in a given fiscal year.

Parental Consent Forms

- CDE will review parental consent forms for districts/BOCES during the comprehensive review.



Local Services Plan (LSP)

- Developed every 5 years (current LSP July 1, 2024 - June 30, 2029)
- Community input via Health/Wellness Advisory Committee meetings to:
 - Identify and prioritize met health needs of students
 - Determine district LSP budget based on cost reconciliation from previous years
- A complete Local Service Plan submission must include:
 - (1) An electronic version of a completed LSP (word or PDF)
 - (2) A signed Assurances page
- E-mail final LSP and signed assurances page to Tyler Marsh (Marsh_T@cde.state.co.us)



LSP Components

Part I – Cover Page

Part II – Community Health Needs Assessment

2a - Community Health Needs Assessment

2b - Uninsured/Underinsured Health Needs Assessment

2c - Community Participation

Part III – Program Plan

3a – Administrative Costs (% of total spending)

3b – Health Services Costs (% of total spending)

3c – Expenditures by CDE Category

Part IV – Goals and Objectives

Part V – Assurances (separate document)



Importance of Community Input



When creating or revising an LSP:

1. Your **Goals & Objectives** should align with **Health Service Categories** and;
2. Your **Health Service Categories** should align with the **Community Health Needs Assessment**.



What is an allowable expenditure?

01

Must be spent on a health need

Meaning reimbursement dollars:

- are used for health services for one, many, or all students. (or for program administration).
- can't be spent on purely educational expenditures (e.g. General education salary).

02

Must align with the BOCES/District Local Services Plan

Meaning reimbursement dollars:

- align with community identified health needs.
- align with selected health service categories and identified goals/objectives.



How to revise an LSP

1. Revise Current LSP

Create a draft of the revised LSP with the desired changes.

Note: Revisions must align with community health assessment.

2. Complete an LSP Companion Form

The form summarizes the changes made and is available on the CDE website.

Update: The revision form has been simplified.

3. Submit for Review

Submit both documents via email for review.

Marsh_T@cde.state.co.us



Due Dates for LSP

For LSPs ending on June 30, 2025 here are your due dates:

- **Initial review draft:** Monday, June 16, 2025
- **Final submission:** Monday, June 30, 2025



Unsure of your LSP cohort? Use this QR code to visit the [CDE SHS Program Timeline](#) webpage



Reimbursement Spending Report Overview

1. General Information

- Name of District/BOCES and Coordinator contact information

2. Administrative Expenditures

- Reimbursement dollars spent on program administration (salary/benefits, supplies, training, etc.)

3. Health Services Expenditures

- Reimbursement dollars spent on health services to students by CDE category. Total Full Time Equivalent (FTE) count is also requested in this section.



Reimbursement Spending Report Overview (cont.)

4. Summary of Expenditures

- Summarizes total reimbursement dollars spent on administration and health services. Also provides the total FTE count.

5. Annual Notification Acknowledgement & Intent to Continue Participation

- Asks whether the district/BOCES has sent required annual notifications required under IDEA and whether the district/BOCES intends to continue participation.

Report opens: Tuesday, October 1, 2024

Report due: Friday, February 28, 2025



In-form help available on the Reimbursement Spending Report to CDE

For additional, question-specific support, hover your mouse over the question mark like the example shown above.



Category-Specific Narrative information ⓘ

Enter category-specific narrative information in this field.

Use this space to give more information on how funds in this category were spent. Districts may also talk about success stories relevant to the spending in this category.



FY 2022-23 Reimbursement Spending Report Data

How funds were spent in FY 2022-23		Change from FY 2021-22 (+/-)
Administration	\$ 6,431,372	\$9,465
Health Services	\$ 58,296,832	\$1,451,965
Total Funds Spent:	\$ 64,728,204	\$1,442,500
Total FTE Hired	899.37	25.64

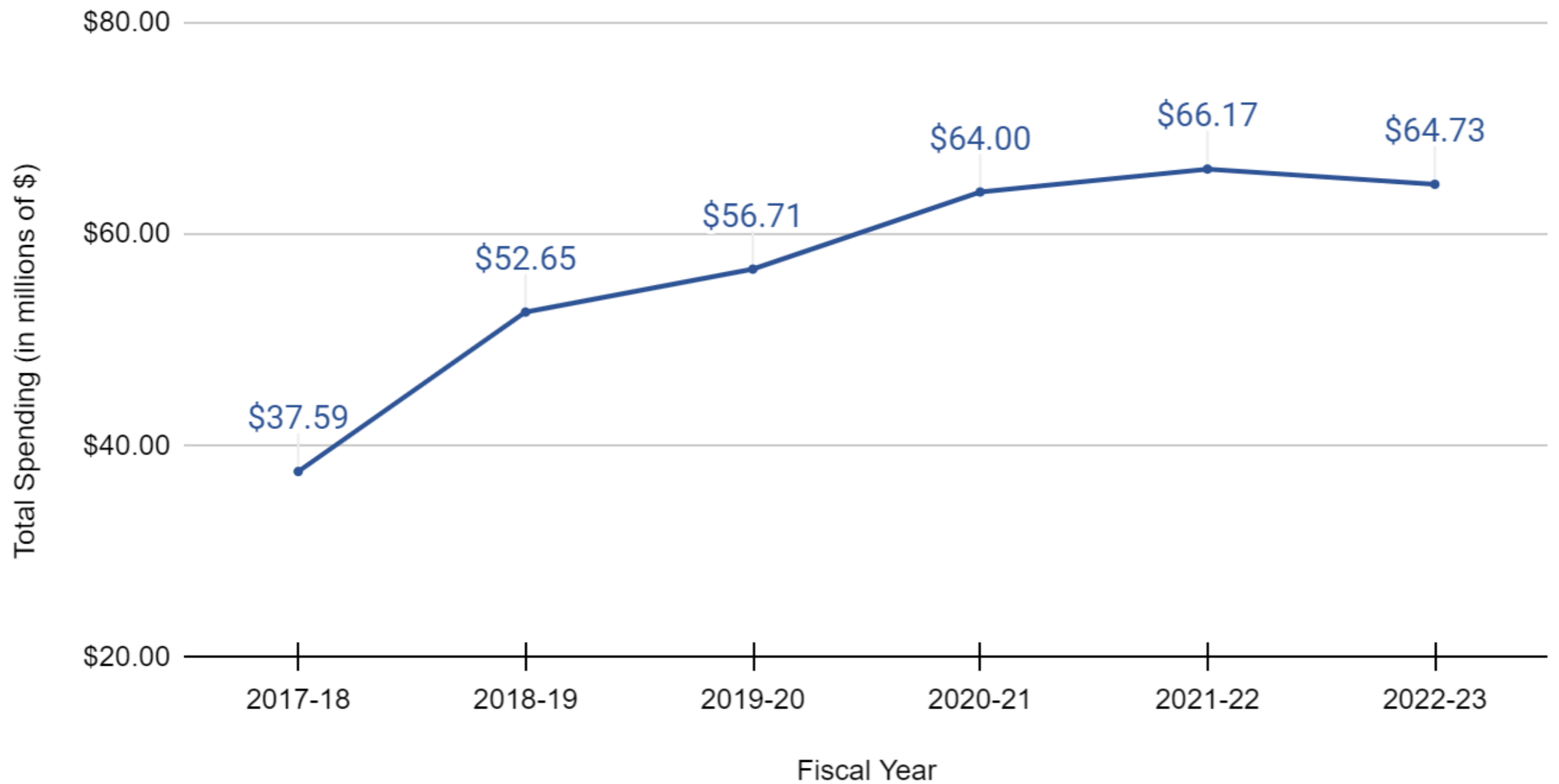


FY 2022-23 Reimbursement Spending Report Data (Cont.)

Rank by Total Spending	Health Service Category	Total Dollars Spent	Total FTE
1	Nursing	\$ 27,727,350	474.27
2	Mental Health	\$ 13,413,603	235.95
3	Special Service Providers	\$ 6,475,492	58.48
4	Student Health	\$ 6,303,654	82.09
5	Transportation	\$ 2,274,137	19.69
6	Outreach & Enrollment	\$ 2,102,596	28.90



Total Reimbursement Spending (5-yr Historical)



Additional Support

Support documents are available on the CDE SHS website to help districts complete their reimbursement spending report, including:

- (1) Reimbursement Spending Report Guide Sheet:** Prefill and update information for the Reimbursement Spending Report to CDE
- (2) Category Transition Document:** Helps districts/BOCES categorize expenditures for the reimbursement report
- (3) Expenditure Allowability:** Clarifies allowable expenditures for Medicaid reimbursement dollars
- (4) Narrative Support:** Offers guidance on how to effectively write and submit narratives for the Reimbursement Spending Report



Parental Consent Forms

Prior to accessing a child's or parent's public benefits for the first time, a public agency must:

- Obtain written parental consent informing parents of what Personally Identifiable Information (PII) may be disclosed, why, and with whom the information will be shared. This is required under the Family Education Rights Privacy Act (FERPA).
- Provide notice to parents of their rights under the Individuals with Disabilities Education Act (IDEA), including their right to:
 - Not be required to enroll in Medicaid to receive special education services
 - Not incur out-of-pocket expenses, or otherwise negatively affect their Medicaid coverage
 - Not have their child's services affected if consent is refused.
 - Withdraw or refuse consent at any time



Parental Consent Reminder

Remember:

- **These parental consent forms concern the disclosure of PII necessary for billing purposes. It is not consent to bill Medicaid.**

Note: Connect with your district legal team with any questions regarding your district/BOCES consent processes.



CDE Parental Consent Review

- Required for districts/BOCES undergoing comprehensive reviews
- CDE Reviewing period:

Two emails are sent on January 1, 2025

1. One from Tyler as a notification with instructions
2. Another from Notify@transfer.cde.state.co.us

Parental Consents are due February 28, 2025

Important: Only send parental consent through the CDE secure file transfer tool.



Reminders

Reimbursement Spending Reports to CDE:

- **Opens:** Tuesday, October 1, 2024
- **Due:** Friday, February 28, 2025

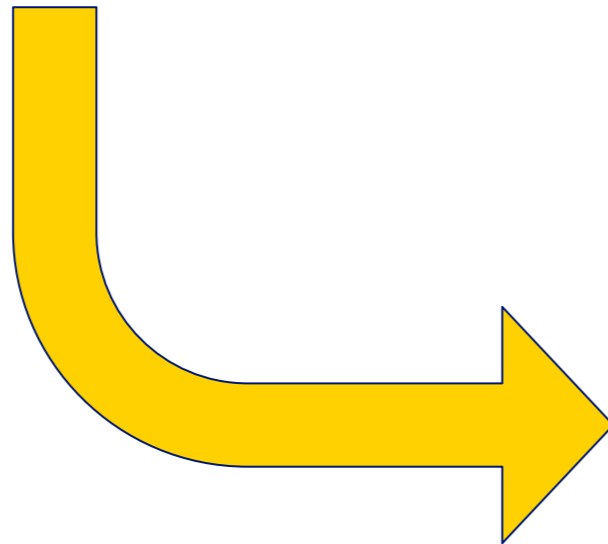
For Local Services Plans ending in June of 2025 :

- **Initial review draft:** Monday, June 16, 2025
- **Final submission:** Monday, June 30, 2025



Need a Refresher?

Need more support? Visit the CDE SHS website and click on the CDE SHS Learning Tool for a comprehensive overview of the program.



About School Health Services (Medicaid)
Colorado districts can claim for Medicaid covered services that are provided in schools. The Colorado Department of Education provides training for developing the local services plans required for participation in this program. This site provides guidance and resources.

Health and Wellness Quick Links

- Health and Wellness Fact Sheets
- Contact the Health and Wellness Team

News and Announcements

October 16, 2023: The CDE School Health Services (SHS) Learning Tool is now open! Use the link in the learning tool section below to access this bank of knowledge.

October 2, 2023: The CDE School Health Services (SHS) Program website has been updated. Here is what's new: (1) the Reimbursement Spending Report (RSR) to CDE is now live, (2) New support tools have been added, (3) The RSR Cheat Sheet has been updated. The launch of the CDE SHS Learning Tool is coming soon on October 16, 2023.

February 7, 2022: The Annual Report to CDE was renamed to Reimbursement Spending Report to CDE.

October 1, 2020: Free Care update in effect. Beginning in October 2020 the SHS Program expansion will include program-covered services that will be reimbursable to districts and BOCES for Health First Colorado enrolled students that have other medical plans of care (outside of IEPs/IFSPs) where medical necessity has been established.

CDE School Health Services (SHS) Program Learning Tool

Use the link below to access the CDE SHS Program Learning Tool. Topics in this Moodle course include the basics of the Local Service Plan (LSP) and the Reimbursement Spending Report (RSR), LSP development and implementation, and support tools available to program participants. This course offers valuable insights and practical tools to program participants, whether they are new to the program or need to refresh their knowledge.

- [Click here to access the CDE School Health Services \(SHS\) Program Learning Tool](#)

Use the embedded feedback form in the tool to provide your feedback or to submit best practices for the program.

Program Rules and Information | **Program Resources**



Thank You

Olga Gintchin
School Health Services Administrator
Department of Health Care Policy and Financing
hcpf_schoolhealthservices@state.co.us
303.866.4234

Tyler Marsh
School Health Services Consultant
Colorado Department of Education
Marsh_T@cde.state.co.us
720.671.1356



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School Health Services Program