



CHASE

Colorado Healthcare Affordability and
Sustainability Enterprise

MEMORANDUM

**TO: COLORADO HEALTHCARE AFFORDABILITY AND SUSTAINABILITY ENTERPRISE
(CHASE) BOARD**

FROM: NANCY DOLSON, SPECIAL FINANCING DIVISION DIRECTOR

DATE: FEBRUARY 25, 2020

**RE: HOSPITAL TRANSFORMATION PROGRAM (HTP) APPLICATION PROCESS
RECOMMENDATION**

1. Overview and requirement for HTP Application Oversight

The Department of Health Policy and Financing (the Department) anticipates receiving 82 applications for participating in the HTP. Applications will require a final review and approval or denial by a program oversight body following an internal Departmental review and revision period. The CHASE Board, as HTP's oversight body, is the likeliest body to provide this oversight. The Department proposes creating a CHASE board subcommittee empowered to adjudicate the application status of each program applicant. The Department recommends this HTP Oversight Committee be comprised of seven individuals representing the diverse HTP stakeholders.

2. Application Process Involving an HTP Oversight Committee

HTP applications may be arriving as soon as May 1, 2020. The application contains 16 total questions (each with multiple sub-questions or parts) that will be reviewed, scored, and approved by the HTP Oversight Committee. Twelve questions will be scored on a pass/fail basis and four will be given a score of one, two or three (three being highest) based on the comprehensiveness and quality of the applicant's response.

Overview of the Application Review Process:

a. May 1 to May 29 (20 business days)

Upon receipt of applications, the Department will review all applications for completeness and draft comments to be submitted to the applicants for any revisions that are required to comply with scoring criteria and consider the application to be complete and ready for HTP Oversight Committee review.

b. May 29 to June 12 (10 business days)

Applicants will respond to any revision suggestions submitted by the Department and resubmit their applications.



c. June 15 to June 26 (10 business days)

The HTP Oversight Committee would review each application along with its accompanying staff report and recommendation and ultimately vote on a final adjudicated status for the application (Pass, Fail, or Conditionally Pass).

3. HTP Oversight Committee Composition and Expectations

The Department recommends selecting seven members to serve as members of the HTP Oversight Committee. As hospitals will not be allowed to participate given conflicts of interest, the Department recommends the following representatives from diverse stakeholder communities and geographies:

1. A member representing the state executive branch (e.g., the Department);
2. A representative from a Regional Accountable Entity (RAE);
3. A consumer advocate (e.g. chosen from among the existing CHASE Board or HTP Community Advisory Council);
4. A professional trade group representative (e.g. a non-conflicted member of the Colorado Medical Society, Colorado Rural Health Center, Colorado Nurses Association, Colorado Behavioral Health Council);
5. A business community representative (e.g. the Colorado Business Group on Health);
6. A representative from a public health organization (e.g. CALPHO, DPHE); and
7. A foundation focused on health improvement (e.g. Live Well Colorado, Colorado Trust, Caring for Colorado).

HTP Oversight Committee members would be required to serve on the HTP Oversight Committee throughout the review and approval process. The Department expects this would require attendance at two in-person or telephonic meetings to:

- a. Initially discuss the review process and any relevant findings from the Department following its review; and
- b. To discuss each committee members final adjudication decisions prior to final release of application findings.

