



COLORADO DEPARTMENT OF HEALTH CARE POLICY & FINANCING

1570 Grant Street, Denver, CO 80203-1818 • (303) 866-2993 • (303) 866-4411 Fax • (303) 866-3883 TTY

Bill Ritter, Jr., Governor • Joan Henneberry, Executive Director

March 21, 2007

Re: Point of Contact for Inmate Applications

ACTION REQUIRED

Dear County Director and Medical Assistance Site Director:

This letter is in conjunction with the SB 05-149 Agency Letter that went out recently regarding the processing of inmate applications prior to their release. To facilitate this procedure, it is critical that the eligibility sites understand where these applications are coming from so they can be processed correctly, and in a timely manner.

The Department of Health Care Policy and Financing (Department) is working with the Department of Corrections (DOC) to implement SB 05-149. As part of this implementation, the Department is requesting a point of contact from each eligibility site be designated to receive these applications. DOC and the Department both feel it is vital to the success of this process that there is a point of contact for the DOC to work with and forward all applications to his or her attention.

Please specify who the point of contact will be for your location. Include his/her name, address the applications should be sent to, phone number and email address. The Department is also asking eligibility sites to provide information on the designated back up to ensure the application process is not held up due to an individual not being available at the time of the request. The contact information must be submitted to the Mark Lieberman at mark.lieberman@state.co.us or at 303-866-5600 by March 30, 2007. If no designated points of contacts are supplied, the Department will default these requests to the attention of the County or Medical Assistance Site Director. Your prompt attention to this matter is greatly appreciated.

If you need additional information, please feel free to contact me at 303-866-2139 or via email at gayle.fowler@state.co.us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Gayle E. A. Fowler'.

Gayle E. A. Fowler
Eligibility Operations Section Manager

cc: Lisa Esgar
Heather Hewitt
Eric Stricca
Mark Lieberman